



Overview and Scrutiny Committee

Notice of a Meeting, to be held in the Council Chamber, Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL on Tuesday 25th October 2016 at 7.00pm.

The Proposed Members of this Committee are:-

Cllr Chilton (Chairman)

Cllr Michael (Vice-Chairman)

Cllrs. Adby, Burgess, Feacey, Hicks, A. Howard, W. Howard, Krause, Link, Mrs. Martin, Sims.

Agenda

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Nos. |
|---|----------------------|
| 1. Apologies/Substitutes – To receive Notification of Substitutes in accordance with Procedure Rule 1.2(iii) | |
| 2. Declarations of Interest:- To declare any interests which fall under the following categories, as explained on the attached document: | (i) |
| a) Disclosable Pecuniary Interests (DPI) | |
| b) Other Significant Interests (OSI) | |
| c) Voluntary Announcements of Other Interests | |
| See Agenda Item 2 for further details | |
| 3. Minutes – to approve the Minutes of the Meeting of this Committee held on the 27 th September 2016. | |

Part I – Matters Referred to the Committee in Relation to Call-In of a Decision made by the Cabinet

None for this meeting

Part II – Responses of the Cabinet to Reports of the Overview and Scrutiny Committee

None for this Meeting

Part III – Ordinary Decision Items

4. Adoption of Private Sewers and Pumping Stations
5. Anti-Social Behaviour - Scoping Report
6. Budget Scrutiny Task Group – Update on Timescale and Meetings

Part IV – Information/Monitoring Items

7. Future Reviews and Report Tracker and Topic Selection Flowchart

Declarations of Interest (see also “Advice to Members” below)

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency reasons alone, such as:

- Membership of outside bodies that have made representations on agenda items, or
- Where a Member knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

Advice to Members on Declarations of Interest:

- (a) Government Guidance on DPI is available in DCLG’s Guide for Councillors, at https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/240134/Openness_and_transparency_on_personal_interests.pdf
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, with revisions adopted on 17.10.13, and a copy can be found in the Constitution at <http://www.ashford.gov.uk/part-5---codes-and-protocols>
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Corporate Director (Law and Governance) and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.

Overview and Scrutiny Committee

Minutes of a Meeting of the Overview and Scrutiny Committee held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **27th September 2016**.

Present:

Cllr. Chilton (Chairman)

Cllr. Michael (Vice-Chairman)

Cllrs. Apps, Feacey, Mrs. Dyer, A. Howard, Krause, Link, Mrs. Martin, Mrs. Webb.

In accordance with Procedure Rule 1.2 (iii) Councillors Apps, Mrs. Dyer and Mrs. Webb attended as Substitute Members for Councillor W. Howard, Burgess and Hicks, respectively.

Apologies:

Cllrs. Burgess, Hicks, W. Howard, Sims, Shorter.

Also Present:

Cllrs. Miss Martin, Smith.

Policy & Performance Manager, Corporate Scrutiny and Overview Officer, Member Services Officer.

143 Minutes

Cllr Mrs. Martin explained that she previously had not received a hard copy of the Agenda for the July O&S meeting until a week after the meeting took place.

Resolved:

That the Minutes of the Meeting of this Committee held on the 26th July 2016 be approved and confirmed as a correct record.

144 Quarter 1 2016/2017 Performance Report

The Chairman explained that unfortunately the Portfolio Holder and Senior Policy, Performance & Scrutiny Officer were unable to attend the meeting, but the Policy & Performance Manager and the Corporate Scrutiny and Overview Officer were present and able to answer any questions from Members. He then opened up the report to the Committee and the following questions/comments were raised: -

- A Member stated that he felt the new style report was very good and

informative. He had tried using the Performance Dashboard and although he had found it a little frustrating, he understood this was because it was still a work in progress. The Corporate Scrutiny and Overview Officer responded that he was happy to meet with Members to take them through the Dashboard.

- A question was raised as to why no financial information was contained within the report; the Policy & Performance Manager explained that although the ideal would be to have a combined report, the new performance dashboard system was still in its infancy and it was important to ensure the non-financial information was relevant and accurate before trying to amalgamate the two systems. However, both performance and budget reports were considered by Cabinet on a quarterly basis, so they could be cross-referenced if necessary.
- A Member explained that she felt that some of the text in the report was unnecessary.

Resolved:

That the report be received and noted

145 Raising the Profile of Overview & Scrutiny

The Corporate Scrutiny and Overview Officer introduced the report following which the following questions/comments were raised: -

- A Member asked if the Leader of the Council was involved with the Agenda for O&S and the Chairman confirmed this was not the case. He advised that Members had the opportunity to call-in or examine any decisions the Cabinet made. The Chairman further explained that the report stemmed from Members' frustration with O&S and had been produced following research on best practice. It set out the broad framework and was about adding value to the O&S function. He reiterated Members' earlier comments and said that O&S should be viewed as the "Critical Friend" of the Cabinet and Council.
- In response to a question, the Chairman explained that any external organisation could be asked to meet with the Committee provided there was a valid reason or public need, although O&S had no powers to require people from external bodies to attend.
- In terms of recommendation 8 within the report, the Chairman explained that a Social Media page would be set up to enable members of the public to report issues back to the Committee. The Committee agreed that this should be pursued in conjunction with the Communications Team.
- A Member suggested that by agreeing to recommendation 1 in the report, the Committee would in effect be agreeing to all the recommendations.

Resolved that:

- (i) Recommendation 1 in the report be adopted.**
- (ii) Recommendations 2 -10 in the report be adopted as potential methods for highlighting and heightening the profile of scrutiny, both within the authority and in its external relationships.**
- (iii) Cllr. Feacey and Cllr. Howard to work with Officers, the Chair and Vice-Chair to bring forward the agreed changes.**

146 Budget Scrutiny Task Group

The Chairman explained to the Committee that two further Members were required to finalise membership of the Budget Scrutiny Task Group. Cllr. Mrs Martin and Cllr. A. Howard volunteered.

Resolved:

That the Membership for the Budget Scrutiny Task Group for 2016/2017 (2017/2018 budget) be Cllrs. Chilton, Michael, Burgess, Mrs. Martin and A. Howard.

147 Future Reviews and Report Tracker

The Chairman and Members suggested that the Group delegated to work on Raising the Profile of O&S, Minute no 145, might also assist with ensuring appropriate topics were placed onto the Tracker for review by the Committee.

Resolved:

That Cllr. Feacey and Cllr. A Howard assist the Chair and Vice-Chair with selecting appropriate issues.

148 Topic Selection Flowchart

The Chairman reminded the Committee of the Topic Selection Flowchart and of its benefits when deciding which topics to scrutinise and the following questions/comments were raised: -

- A Member raised concerns that the general public were often not made aware of why changes were being made to public services, including cuts and charges for services. She re-iterated the importance of the Overview & Scrutiny role within the Council, to challenge decisions made by the Cabinet.

- Another Member spoke about the financial challenges facing the Council and Officers when trying to provide services to a high standard, but with less budget than in previous years.
- The Chairman agreed the points raised were valid and would no doubt be discussed at the Budget Scrutiny Task Group meetings.

Resolved:

That the tracker be noted.

Queries concerning these Minutes? Please contact Clare Ricketts:
Telephone: 01233 330499 Email: clare.ricketts@ashford.gov.uk
Agendas, Reports and Minutes are available on: www.ashford.gov.uk/committees

Item: 4

The Following was originally circulated by email to the Committee in August 2016

Adoption of Private Sewers and Pumping Stations

To: **Overview and Scrutiny Committee**

By: **Corporate Scrutiny and Overview Officer**

Summary: This report provides information on the adoption of private sewers and pumping stations by sewerage companies.

1. Background

- 1.1 The committee received a presentation from Southern Water at its meeting of 26th January 2016 where the adoption of private sewers was raised. This issue was further discussed at the meeting of 24th May 2016 in respect of the committee's annual report.
- 1.2 The **Water Industry (Schemes for Adoption of Private Sewers) Regulations 2011** (the regulations) set out a timetable for the transfer of private sewers, lateral drains and pumping stations into the ownership of sewerage undertakers beginning on 1st October 2011 and finishing on **1st October 2016**.

2. Transfer programme

- 2.1 Privately owned **sewers** (shared or used by more than one property) and **lateral drains** (serving a single property) which drained to existing public sewers on or immediately before 1st July 2011 automatically became the responsibility of sewerage undertakers on 1st October 2011.
- 2.2 Private **pumping stations** connecting to pipework transferring under the above arrangements are expected to transfer progressively between 1st October 2011 and 1st October 2016, with any outstanding pumping stations transferring on 1st October 2016 under the terms of the notice of proposals to adopt (see paragraph 2.6) given by the sewerage undertaker.
- 2.3 Gravity lateral drains and sewers upstream of private pumping stations which are eligible for transfer will be adopted automatically on **1st October 2011**. If surcharges occur in such pipework as a result of inadequate maintenance by the owners of a private pumping station yet to be transferred, the sewerage undertaker will be expected to fulfil

their statutory duty to cleanse and empty the sewers to ensure they continue to drain the premises they serve.

2.4 **Surface water sewers** (including combined systems) which connect to a public sewer on 1st July 2011 will transfer automatically to the relevant sewerage undertaker.

2.5 Sewerage undertakers were required to **serve notice** (by post and publication in local newspapers) to owners of lateral drains and sewers on or soon after the 1st July 2011 to inform them of the proposal to transfer assets to its ownership. For pumping stations, sewerage undertakers are required to give **individual service of notice** once a date for transfer of the pumping station is decided. Southern Water published the combined notices (attached as appendix 1) on 29th July 2011.

3. Restrictions on transfers

3.1 Several drainage systems in private ownership are **exempted** from the transfer programme and will not be adopted by sewerage undertakers, including:

- i. Private drains and sewers not connected to a public sewer.
- ii. Private sewers draining directly to a public treatment works.
- iii. Surface water sewers which drain to a river or outlet other than the public sewer.
- iv. Ponds, swales and wetlands to which surface water sewers drain.
- v. Surface water sewers which discharge directly to a soakaway or watercourse.
- vi. Pumping stations with a rising main which serve one property from within that property's curtilage.
- vii. Pipes owned by a Railway Undertaker, regardless of location.
- viii. Pipes situated on or under Crown Land where the managers of the land (for example, the Ministry of Defence) have notified the sewerage undertaker prior to 1st July 2011 that they will not be transferred.
- ix. Drains owned by a highway authority.
- x. Private sewage treatment works - although these may be transferred through an agreement under section 102 of the Water Industry Act 1991.

3.2 In instances where the owners of private pumping stations have entered into maintenance contracts to ensure asset operability, sewerage undertakers will not be obliged to honour any agreements entered into once ownership transfers.

4. Appeals

- 4.1 Appeals against the transfer of drains and sewers to the sewerage undertaker could be lodged to Ofwat within **two months** of the notice being served.
- 4.2 Appeals against the failure of a sewerage undertaker to adopt a sewer, lateral drain or pumping station must be made to Ofwat within **three months** of the date of the transfer scheme.

5. Current status in Ashford

- 5.1 As noted in paragraph 2.6, sewers and lateral drains transferred to Southern Water's ownership on 1st October 2011. Of six **pumping stations** owned by the Borough Council, two have presently been accepted for transfer to Southern Water and two have been rejected for transfer on the basis that they are exempt from the regulations.
- 5.2 The remaining two sites are still awaiting confirmation from Southern Water as to the status of a transfer; however as per the notice of proposal issued by Southern Water, these sites will transfer out of the Borough Council's ownership on **1st October 2016** if they have not been adopted prior to this date.
- 5.3 Any failure on the part of Southern Water to adopt pumping stations in the Borough Council's ownership will not be known until after the transfer deadline of 1st October. Therefore, it may be prudent not to scrutinise the transfer process until the October committee meeting (after the transfer scheme should have been completed) in order that, where necessary, recommendations can be made to pursue an appeal to Ofwat regarding any failure to adopt.

The committee is asked:

- **If they require any further information or clarification on the content of this report.**

ITEM 5

SCRUTINY BRIEFING: Anti-Social Behaviour – Scoping Report

Purpose of the Report

To provide background information on **Anti-Social Behaviour in the Ashford borough** to enable the Committee to determine whether further scrutiny is required.

This scoping paper is compiled in response to a letter from the Brisley Court Neighbourhood Watch, requesting an O&S review into this matter.

Briefing Summary

Title	<i>Anti-Social Behaviour</i>
Aims/Objectives	<ul style="list-style-type: none">• <i>Origin – request from Brisley Court Neighbourhood Watch (Appendix 1)</i>• <i>Requested aim is a borough-wide review of the problem areas associated with Anti-Social Behaviour</i>• <i>Anti-Social Behaviour also makes up one of the agreed priorities of the Ashford Community Safety Partnership</i>
Background	<ul style="list-style-type: none">• <i>The Crime and Disorder Act 1998 defines anti-social behaviour as "behaviour that is likely to cause alarm, harassment or distress to one or more persons not of the same household".</i>• <i>The Committee has been asked to carry out a review into Anti-Social Behaviour linked to crime in the Borough</i>• <i>The focus of the request is the role that alleyways and other highway areas (pedestrian and otherwise), and their lighting, play in Anti-Social Behaviour</i>• <i>The current status of ASB was included within the Annual Report of the Community Safety Partnership (CSP), considered by the Committee in February 2016. Relevant excerpts from that report are included in Appendix 2.</i>• <i>New powers to combat ASB were introduced in October 2014 under the Anti-social Behaviour, Crime and Policing Act 2014. These have been used by authorised agencies and have resulted in three Criminal Behaviour Orders (CBOs) being issued by the Courts to combat persistent perpetrators of ASB.</i>
Required outcomes	<ul style="list-style-type: none">• <i>A borough-wide, in-depth understanding of ASB</i>• <i>An understanding of the concerns of local people, specifically regarding those problem areas which residents feel play a role in ASB</i>• <i>Input from CSP colleagues on the work being done / planned to tackle ASB in the borough</i>

	<ul style="list-style-type: none"> • Possible recommendations to KCC Highways
Measures to evaluate outcomes	<ul style="list-style-type: none"> • Current levels of ASB included in Appendix 2. • The CSP is due to provide its latest Annual Report in February 2017, but also holds more detailed statistics on ASB. • The Committee may wish to engage with residents and community groups to provide insight into other areas of concern for ASB (by calling witnesses of conducting its own survey work), KCC Highways and CSP partners.
Implications for customers	<ul style="list-style-type: none"> • Further evidence to inform the policy-making and priority setting of partners through the CSP. • Evidence-gathering from residents (either by calling witnesses, surveying or targeted information-gathering).
Alternative options	<i>N/A as the Committee has been asked by a third party to consider looking into this issue</i>
Emerging issues	<ul style="list-style-type: none"> • ASB decreased in 2013/14 by 42%, and has continued to decrease • Ashford still has the lowest volume of reported ASB in the county, and the latest data indicates a 35% decrease in 2014/15. • However, there were still over 1,200 incidences of ASB during the year • Multi-agency operations have targeted ASB hotspots, including those relating to the night time economy.
Timetable/Future events	<ul style="list-style-type: none"> • February 2017 – CSP Annual Report • The Report-It App, allowing residents to more easily flag concerns including ASB, to go live by December 2016
Cost and staff requirements	<i>The Community Safety Partnership works together to reduce crime and the fear of crime and shares information to take a co-ordinated action against anti-social behaviour.</i>
Risks	<ul style="list-style-type: none"> • Ability of the Committee to influence KCC as a result of the review • The timing of any review in relation to the CSP's Annual Report provides an opportunity for the committee to input into its priority-setting

Additional information

Background Papers: Appendix 1 – Letter from Brisley Court Neighbourhood Watch
Appendix 2 – Excerpts from CSP Annual Report, Feb. 2016

Officer(s) to contact: Senior Policy, Performance and Scrutiny Officer
Nicholas Clayton-Peck 01233 330208

Appendix 1

Brisley Court Neighbourhood Watch
15 Brisley Court
Kingsnorth
Ashford
Kent TN23 3GE

9th October 2016

Dear Sirs,

As Co-ordinator for the Brisley Court, Kingsnorth Neighbourhood Watch Committee I wish to request that the Ashford Overview & Scrutiny Committee conduct a Review in to anti-social behaviour linked to crime in the Borough.

In particular we are keen to make recommendations to KCC Highways that they look in to the possibility of closing the alleyway in our street after a number of criminal incidents have taken place in the last few months, many members of our local community have witnessed suspected drug dealing and drug taking in this vicinity. These also include numerous bike / motorbike thefts and acts of severe vandalism to houses as well as verbal abuse to residents and the escape route by offenders has been facilitated by said alley.

We are sure that our alleyway is not the only area of concern for residents in the Ashford area and believe that if the Ashford BC Scrutiny Committee was to undertake a review in to this issue, many local people would come forward with concerns for similar passageways / alleys in their estates.

We have approached KCC with reference to this matter and have been sent a generic email that refers to road safety and simply has not addressed our concerns at all. We understand that ABC (Ashford Borough Council) is not responsible for highways but we are also aware that a Scrutiny Committee can make recommendations to KCC that can then be considered by their relevant departments and elected Members.

As one of the roles and responsibilities of the Scrutiny Committees is to undertake reviews relating to the welfare / concerns of the Borough and its residents we feel that a Borough wide review of problem areas for anti-social behaviour as outlined above would be beneficial and welcomed by Ashford's residents. It would certainly reflect a level of care and consideration from our elected representatives – which can of course, only be a good thing.

I very much look forward to hearing from you.

Graham Sanders

Brisley Court Neighbourhood Watch Co-Ordinator

Appendix 2

Excerpts from CSP Annual Report, February 2016

Anti-social Behaviour including Environmental Crime (Lead Agency – Ashford Borough Council)

Ashford's Community Safety Partnership completes an annual strategic assessment that refreshes the priorities and planned activities to provide the knowledge and understanding of community safety problems to the members of the CSP.

The 2015/16 priorities as set at the start of the year were:

- **Anti-social behaviour, including environmental crime**
- Domestic abuse
- Substance misuse
- Acquisitive crime
- Violent crime
- Road safety

Review of the last year

The data provided in this section comes from the Kent Police Partnership Pack. Unfortunately it does not break down the type of anti-social behaviour (ASB) incidents reported.

	13/14	14/15	No	%	/1,000	Rank 13/14	Rank 14/15
Ashford	1,850	1,207	-643	-35%	15.40	1	1
Kent	40,540	36,979	-3,561	-9%	27.39	-	-

The data provided above shows the number of incidents of ASB reported to Kent Police for the borough of Ashford has continued to decrease by 643 incidents compared to the previous full year statistics.

Reported ASB decreased in 2013/14 by 42%. ASB has continued to decrease and Ashford still has the lowest volume of reported ASB in the county. The latest data indicating a 35% decrease.

The regular Police ASB patrol (Operation Claxon) calls on victims of ASB and targets known offenders, linking with Kent Police's Joint Family Management Programme. This in turn has continued to have excellent links with the Ashford Supporting Families programme and works to both target known offenders and also work with individuals and families to try and reduce the problems at source.

Kent Police's ASB officer works with high-risk victims of ASB and provides excellent advice and support to housing officers and youth workers working with our communities.

New powers to combat ASB were introduced in October 2014 under the Anti-social Behaviour, Crime and Policing Act 2014. These have been used by authorised agencies and have resulted in three Criminal Behaviour Orders (CBOs) being issued by the Courts to combat persistent perpetrators of ASB.

A number of partners have contributed to Cleansweep events in both the urban and rural areas, (Court Wurtin, Singleton, Stanhope, Newtown and South Willesborough). These operations use a multi-agency approach to combat issues and also to engage with communities and offer advice and support. As part of these operations enforcement action was undertaken including executing warrants and conducting roadside checks.

Kent Fire and Rescue Service coordinated a multi-agency visible presence on Halloween and Bonfire night, resulting in a continued reduction in ASB on these usually peak nights for ASB.

Further work undertaken by the CSP to reduce ASB included:

- Introduction of the ASB multi-agency panel that is chaired by the Joint Family Management officers. This panel enables the early identification of perpetrators and appropriate action is taken to divert them from ASB and associated crime.
- KCC Wardens engagement with the local community at the earliest opportunity enabling assessment and review of the impact of ASB upon local communities.
- Attending all repeat victims' ASB calls.
- Multi-agency operations that have targeted ASB hotspots, including those relating to the night time economy.
- Ensuring victims of ASB receive appropriate support, including early identification of vulnerable and repeat victims via continuation of Operation Claxon and a community trigger approach on a one monthly basis of any high risk area in the Borough.
- Action around noise including actively sharing and monitoring information with partner agencies. Community Protection Warning Notices (new provision under Anti-social Behaviour, Crime and Policing Act 2014) have been used to combat low level noise which is not identified as a statutory nuisance.

- Delivery of “Feet on the Street” workshop that provided agencies with an opportunity to better understand each others work and to encourage more joint working.
- Developing better links with mental health services. This has been through attendance at multi-agency professionals meetings and safeguarding meetings. A dedicated police officer has been assigned to liaises with the mental health team.
- Established a Community Trigger process, which has been advertised through the Ashford Borough Council website. This is a review process for victims of anti-social behaviour who have been dissatisfied with the handling of their complaints.

While it is impressive to have the lowest ASB figures in Kent, there were still 1,207 reported incidents and each incident has an impact on our communities. Our partners will continue to work together to try and reduce this further.

ASB Including Env Crime

Target	Evidence	Main Partner	Other Partners	Initiatives / Events identified/delivered	Progress				Quarterly Reporting 1 Apr - 30 June 2015	Quarterly Reporting 1 Jul - 30 Sept 2015	Quarterly Reporting 1 Oct - 31 Dec 2015	
					Q1	Q2	Q3	Q4				
1	To work in partnership to engage and target drivers causing ASB, identify repeat offenders and educate them of the effects of their ASB	Numbers targeted and reached	ABC	Jo Fox Patrick Tierney Lisa Nightingale	Deliver Driver engagement /distraction events around Anti Social Behaviour					Community Protection Notices (CPN) are to be handed out as part of Op Claxon in the Stour Centre car park area. Police and ABC operation carried out on 26/05/15 where a CPN warning was issued and numerous others were spoken to by Police and Council staff. RJ road safety event was ran on 27/05 in conjunction with Kent Police and KFRS. Drivers were noted not wearing seatbelts and using mobile phones - all were dealt with by the KFRS 'Roadskill' unit that was present.	Juvenile justice programme held. Op Claxon still in place focusing on Stour centre, Bybrook Road, Dover Place and Memorial gardens. Earlier car park closing times to be implemented in relation to ASB in Stour centre car park	Op Claxon will run 7 day a week during school holidays. In the last week 10 letters have been sent out to drivers of vehicles causing ASB. Op Snowdrop will be implemented during Christmas school holidays. Stour centre car park earlier closing times now in place. RJ road safety event to await outcome of road safety deep dive assessment.
2	To raise awareness in the school environment of ASB & its effects. Promoting positive and preventative behaviours.	Reduction in ASB reported	KCC	KCC Helen Anderson	Provision of Joint Family Management Programme where anti-social behaviour & youth crimes are evident. Work closely with children's services, Early intervention & other partners to join up work around Supporting Families					Caution Clinics and ASB Panel Meetings take place regularly. Further update to be obtained. Safety in Action event held June. Relationships have been developed with the North School to enable programs relating to ASB to be delivered.	Community resolutions and Restorative Justice are in place but mindful of caution clinics and ASB panel. Safety in action being planned for forthcoming year.	Cradle to Grave input for teachers with regard to Traveller families to be put to head teachers meeting. JFMP to continue their inter school relationship. Improved processes now in place for Community resolution and early intervention.
3	Multi agency operations linking in with 'Police Contact Point Events' in the Borough, targeting anti-social behaviour hotspots.	Reduction in ASB reported	KCC Warden	Police Mediation ABC	Partners to attend Police contact point events and engage with the general public to identify and manage low level ASB to prevent escalation. Ensure victims of ASB receive appropriate support, continuation of Operation Claxon,					Op Claxon continues nightly. ASB Hotspots are identified on a weekly basis. 'Police Contact Points' work are currently being worked on in order to improve the way they operate. Multi Agency attendance at various events including Create and Tentertainment. A town centre event is to be setup to run in the school holidays. It would utilise an empty shop and have various agencies present.	Claxon still running and working well. Police contact points continue to operate successfully. Create and Tentertainment attended. Safety shop held in week of August and engaged with approximately 1000 people, next one being planned for October.	2nd safety shop held resulting in engagement with 900 people. Combined multi agency approach being put in place to prevent any ASB from reopening and ongoing running of Phoenix public house. Clean sweep operation to be run in November. Multi agency patrols in November for Halloween and Fireworks Op Scamp and Op Snowdrop to be implemented in December.
4	Community Resolution Panels using a restorative approach to tackling low level ASB and neighbour disputes	Reduction in ASB reported	ABC	James Hann	Joint Working with DWP, children's services, Early intervention & other partners to tackle and improve ASB levels					Funding for this has been secured. Training will be required and discussions are taking place with Canterbury CSU in relation to sharing this with them. Work ongoing.	Ongoing including Restorative Justice work with OP Salus. Caldicott childrens centre engaging in training programme for to train staff re community resolution panel to reduce calls to police.	This has been reviewed and whilst training is not on going yet the partnership approach has been considerably strengthened.
5	Deliver Clean Sweep events, targeting ASB/crime hotspot areas identified by Police or Partners	Numbers targeted and reached	Police	Multi Agencies	Multi agency event to speak to local residents, undertake vehicle checks and generally assist with any ASB issues that maybe occurring and provide reassurance to residents.					Date for the next Cleansweep is to be confirmed. The possibility of linking this in with the Town Centre event in the Summer Holidays is being investigated.	Discussion for the next cleansweep event being held with the aim to deliver in October/November. Details of location can be provided.	Included under 3 above
6	Deliver Safety in Action event	Numbers targeted and reached	ABC	Multi Agencies	Deliver Safety in action event to target year 6 pupils to raise awareness of ASB and its affect on the community through a number of workshops.					ASB workshop is all in place for the Safety in Action event running from 15th - 26th June.	Action completed and now in early stages of planning for next years Safety In Action - possibly with a change of venue.	Included under 2 above

ITEM 6

SCRUTINY BRIEFING: Budget Scrutiny Taskgroup – Update on timescale and meetings

Purpose of the Report

To update the Committee on progress in setting up both the Budget Scrutiny Taskgroup and the series of meetings to scrutinise the 2017/2018 budget.

Briefing Summary

Title	<i>Anti-Social Behaviour</i>		
Aims/Objectives	<ul style="list-style-type: none"> • <i>The Overview and Scrutiny Committee is asked to note the setup and timetable for the Budget Scrutiny Taskgroup.</i> 		
Background	<ul style="list-style-type: none"> • <i>As set out in the Council's constitution the Overview and Scrutiny Committee has a duty to scrutinise the Capital and Revenue budgets of the Council.</i> • <i>In the past, the Budget Scrutiny Task Group has fulfilled this function by scrutinising the Council's draft Capital and Revenue budgets, making a judgment on them, and reporting back to the main O&S Committee.</i> 		
Alternative options	N/A		
Emerging issues	<ul style="list-style-type: none"> • <i>Following the September meeting of the Overview and Scrutiny Committee, the membership for the Budget Scrutiny Task Group for 2016/17 (2017/2018 budget) is Cllrs Chilton, Michael, Burgess, Mrs Martin and A. Howard.</i> • <i>The Cabinet Report on draft Budget Proposals is scheduled for 8th December 2016. A subsequent timetable of seven meetings (including an initial briefing session, wrap-up session and five service meetings) has been agreed with the Taskgroup and Heads of Service for availability. The details of these meetings are set out below –</i> 		
	Date	Room	Times booked
	Tuesday 8 th November	CR1	9.30-1
	Tuesday 13 th December	Chamber	2-4
	Wednesday 14 th	CR1	9.30-1
			Services Covered
			<i>Briefing session</i>
			Property and Projects
			Culture; Finance

	December			
	Thursday 15 th December	CR1	9.30-1	Housing General Fund; Housing HRA; Health, Parking and Community Safety
	Monday 19 th December	CR1	9.30-2	Legal and Democratic; HR, Communications, Technology; Corporate; Recharges
	Tuesday 20 th December	CR1	9.30-1	Environmental, Net Interest and Capital Charges, Planning and Development
	Wednesday 11 th January	CR1	9.30-1	<i>Wrap up meeting</i>
Future Events	<ul style="list-style-type: none"> • <i>The Task Group will report back to O&S on 24th January 2017, and the committee will present its Budget report to Cabinet on 09th February 2017 alongside the draft Budget itself.</i> • <i>Full Council will subsequently ratify the Budget and the set council tax levels for the forthcoming year on 16th February 2017.</i> 			
Risks	<ul style="list-style-type: none"> • <i>Alternative times and room booking have been made incase the timetable above needs to be amended</i> 			

Additional information

Officer(s) to contact: Senior Policy, Performance and Scrutiny Officer
Nicholas Clayton-Peck 01233 330208

Overview and Scrutiny Committee

Report Tracker – 25 October 2016

Report Title	Date due to O&S	Head of Service/ Report Author	Lead O&S Member / Taskgroup	Scope of what is to be scrutinised	Further details / current position
Water supply and waste water disposal	October 2016			Southern Water to be asked to attend on adoption of private sewers.	
Quarter 2 2016/17 Performance Report	November 2016			Information on what the Council has achieved through its decision-making; key performance data; the wider borough picture	Cabinet requirement
<i>Budget Scrutiny Process to be carried out November-January</i>					
Community Safety Partnership Annual Update	February 2017	Health, Parking & Community Safety		Presents the latest strategic assessment information that informs CSP priorities, and the work carried out by partners during 2016/17. Members are invited to ask questions about any aspect of the Community Safety Partnership.	Statutory requirement as part of Crime & Disorder Partnership
Safeguarding	March 2017	Health, Parking & Community Safety			Requested by Cabinet as part of a revised policy
Report of Budget Scrutiny Task Group on Universal Credit	Post-April 2017	Head of Housing		The O&S Committee wishes to have an update report on the roll out of Universal Credit.	

Report Title	Date due to O&S	Head of Service/ Report Author	Lead O&S Member / Taskgroup	Scope of what is to be scrutinised	Further details / current position
Overview & Scrutiny Annual Report	May 2017	Policy and Performance		The Council's Constitution requires the O&S Committee to make an annual report to full Council.	Statutory requirement

Other Items

Report Title	Date due to O&S	Head of Service/ Report Author	Lead O&S Member / Taskgroup	Scope of what is to be scrutinised	Further details / current position
Local Councils, Public Health and Social Care					
Stour Centre Refurbishment		Head of Culture			

Suggested topics for future review

Topic suggestion	Committee Flowchart Assessment to be carried out
Developing Infrastructure to support Ashford's growth	27.09.16
Community Integration	27.09.16
Drug use in Ashford	27.09.16
Education provision and resourcing in the Borough	27.09.16
Ashford's wellbeing focus	27.09.16

Overview and Scrutiny - Topic Selection assessment

Topic under consideration.....

1. Does the topic represent a key issue for local people and is it likely to result in improvements for local people?

		Yes
		No

2. Is the issue strategic and significant?

		Yes
		No

3. Does the topic fall within a Community or Corporate priority area?

		Yes
		No

4. Is it likely to lead to effective outcomes?

		Yes
		No

*Stage 1 (validity) assessment - **reject** any topic with a 'No' response to any of questions 1 to 4.*

5. Will scrutiny involvement be duplicating some other work?

		Yes
		No

*Stage 2 (validity) assessment - **reject** any topic with a 'Yes' response to question 5*

6. Is it an issue of concern to partners and stakeholders?

		Yes
		No

7. Is it an issue of community concern or is there a high level of dissatisfaction with the service?

		Yes
		No

8. Are there adequate resources available to do the activity well?

		Yes
		No

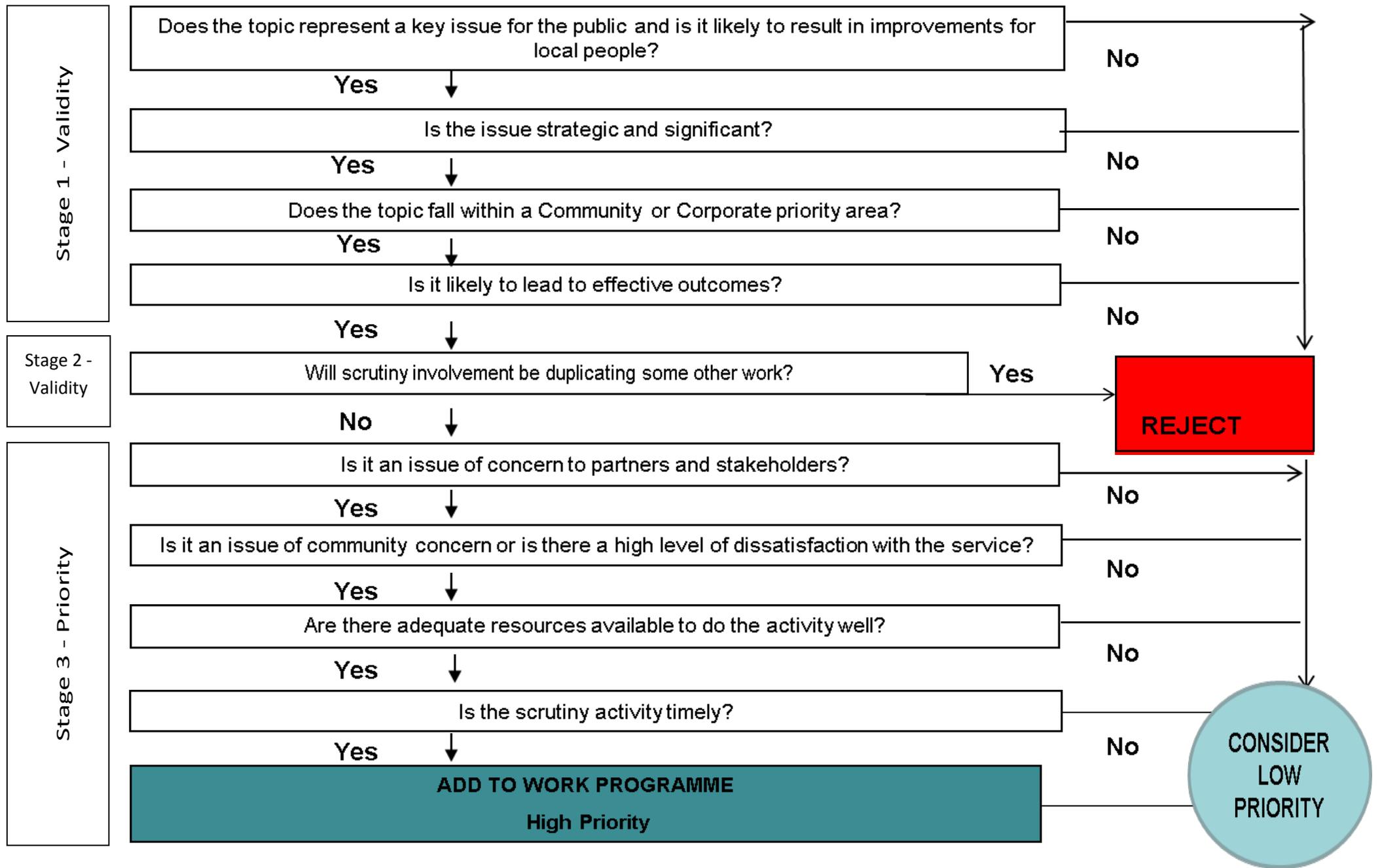
9. Is the scrutiny activity timely?

		Yes
		No

Stage 3 (priority) assessment

*Topics with a 'No' response to any of questions 6 to 9 should be deemed **LOW PRIORITY***

*Topics with a 'Yes' response to all of questions 6 to 9 should be deemed **HIGH PRIORITY***



Does the topic represent a key issue for the public and is it likely to result in improvements for local people?

Yes



Is the issue strategic and significant?

Yes



Does the topic fall within a Community or Corporate priority area?

Yes



Is it likely to lead to effective outcomes?

Yes



Will scrutiny involvement be duplicating some other work?

No



Is it an issue of concern to partners and stakeholders?

Yes



Is it an issue of community concern or is there a high level of dissatisfaction with the service?

Yes



Are there adequate resources available to do the activity well?

Yes



Is the scrutiny activity timely?

Yes



ADD TO WORK PROGRAMME
High Priority

No

No

No

No

Yes

No

No

No

No

REJECT

CONSIDER LOW PRIORITY